

Job Title: Early Learning Preschool Lead Teacher/Program Supervisor

Department: Early Learning

Location: Cedar Campus

Position Overview:

The Early Learning Preschool Lead Teacher and Program Supervisor will be responsible for starting and growing the Early Learning Program at the Cedar Campus – NWCS elementary campus extension in Central Spokane. This position is also responsible for the management of the Early Learning programs and Extended Care Center (before and after-school care). Teaching responsibilities are for selected age groups to be determined. This position has the potential to be a 12-month appointment.

Duties and Responsibilities:

1. Develop and map curriculum for early learning programs by utilizing existing curriculum and new ideas. Collaborate with Colbert Director to develop cohesive curriculums at both locations
2. Work closely with teachers to develop and implement instructional practices to increase student's achievement
3. Build good, open communication with children, parents and staff
4. Ensure licensed program is in compliance with Washington State Department of Early Learning during Phase II of Cedar Campus program development
5. Be an ambassador for NWCS and promote growth in our early learning programs and retaining students for kindergarten
6. Participate in school wide functions
7. Create a positive learning environment
8. Undertake administrative tasks of the program
9. Some teaching of selected age groups

Required Minimum Qualifications:

Education

- College Degree with at least 45 credits in Early Education
1. Meet the Washington State Department of Early Learning WA DOL MERIT requirements
 2. Experience
 - Two years of experience working with children ages infants to 5 years old
 - Program Building
 - Leadership or management role in a childcare (Preschool or Early Learning) setting
 - Strong organizational skills
 - Team mindset
 2. Other required Knowledge, Skills, and Abilities:
 - At least 21 years of age
 - Knowledge of child development
 - Ongoing relationship with Jesus Christ
 - Regular Church attendance
 - Ability and willingness to sign the NWCS statement of faith